

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES**

November 18, 2024

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak St., Winnetka, Illinois. President Mitchell called the meeting to order at 7:00 p.m. A quorum was present.

II. Roll Call

Present: Trustees Travis Gosselin, Matt Kinnich, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Sarah Tegel, and Board President Melissa Mitchell; and Library Exec. Director Monica Dombrowski.

Present was library employee Mark Swenson.

III. Public Comments

No comments.

IV. Approval of Minutes

Approve minutes of the October 21, 2024 regular meeting.

President Mitchell announced approval of the October 21 2024 Regular Meeting Minutes.

V. Financial Report

Trustee Munoz presented the October 2024 Financial Statement. For the Kenilworth allocation, it currently references only the physical collection but we can now track use of the digital collection so that we could re-negotiate in the future based on use of both collections.

VI. Library Reports

Library Director's Report

Director Dombrowski presented the October 2024 Director's Report, which was included in the board packet for November 18, 2024.

Board President's Report

President Mitchell had nothing to report.

VII. Liaison Reports

Winnetka Village – Trustee Gosselin stated that the Caucus has now slated candidates for all the relevant boards. The Park District will no longer have its board act as a committee of the whole outside of regular board meetings.

Northfield Village – Trustee Kinnich reported on the results of the village meeting and survey regarding the defeat of the proposed roundabout.

VIII. Unfinished Business

- *Update on the Northfield Library Renovation Project*

Exec. Director Dombrowski provided an update, stating that the Village/Library committee received nine responses to the RFQ, which are being reviewed by the committee members to select the top three firms for proposals.

- *Update on the Winnetka Library Safety Project*
Exec. Director Dombrowski updated regarding the plat consolidation, asbestos investigation, and the updated project scope. A final design meeting will occur in December in time to bring costs to the December board meeting for review.
- *Approval of the FY24-25 Levy Ordinance*
On motion by Trustee Munoz and by roll call vote, the levy ordinance was approved:

ROLL CALL VOTE

AYES: Trustees Gosselin, Kinnich, Munoz, Shankar, Sundell, Tegel, and Mitchell

NAYS: 0

IX. New Business

No new business was before the board

X. Communications

The next regular meeting of the board will be held on Monday, December 16th at 7 p.m. at the Northfield Library.

The library will be closed on Thursday, December 5 for Staff Training Day and on November 28 and 29 as well as closing early on November 27 for the Thanksgiving holiday.

XI. Public Comments

No comments


XII. Adjournment

There being no further business to come before the Board, a Motion to adjourn was made by Trustee Kinnich.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 7:31 p.m.

Respectfully submitted,

Thomas Sundell
Board Secretary

 Melissa Mitchell, President

 Thomas Sundell, Secretary