

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES**

June 18, 2024

I. Call to Order

The meeting was held at the Northfield Library, 1785 Orchard Ln., Northfield, Illinois. President Mitchell called the meeting to order at 7:01 p.m. A quorum was present.

II. Roll Call

Present: Trustees Travis Gosselin, Matt Kinnich, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Sarah Tegel, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Present was library employee Mark Swenson.

III. Public Comments

No comments.

IV. Approval of Minutes

Approve minutes of the May 20, 2024 regular meeting and June 3, 2024 special meeting.

President Mitchell announced approval of the May 20, 2024 Regular Meeting Minutes and then the June 3, 2024 Special Meeting Minutes.

V. Financial Report

Trustee Munoz presented the May 2024 Financial Statement.

VI. Library Reports

Library Director's Report

Director Dombrowski presented the May 2024 Director's Report, which was included in the board packet for May, 2024. A discussion ensued over the Finance entry, whether it needed more elucidation which Director Dombrowski will discuss with the District's accountant.

Board President's Report

President Mitchell had nothing to report.

VII. Liaison Reports

Winnetka Village – Trustee Gosselin had nothing to report.
Northfield Village – Trustee Kinnich had nothing to report.

VIII. Unfinished Business

- *Update on Northfield renovation project*
The Village proposal in full is expected for the library district's August board meeting.
- *Discussion and approval of FY24-25 Operating Budget*
Following discussion the FY 24-25 Operating budget was approved on a motion by Trustee Sundell.

The Motion passed on a roll call vote:

Ayes: Trustees Gosselin, Kinnich, Munoz, Shankar, Sundell, Tegel

Nays: None

Abstain [no tie vote]: President Mitchell

IX. New Business

- *Discussion & Approval of Revised Meeting Room Policy*
In the course of discussion several alterations were recommended by various trustees. Director Dombrowski will make the suggested changes and return the policy for approval in the July board meeting.

X. Communications

The next regular meeting of the board of trustees will be on Monday, July 15th at 7 pm at the Winnetka library.

XI. Public Comments

No comments

XII. Adjournment

There being no further business to come before the Board, a Motion to adjourn to Closed Session was made by Trustee Kinnich.

5ILCS 120/2(c)(5): To consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 7:55 p.m.

XII. Return to Open Session

Returning to Open Session at 8:24 p.m.

XIII. Adjournment

There being no further business to come before the Board, a Motion to adjourn to Closed Session was made by Trustee Gosselin.

5 ILCS 120/2(c)(1): To consider the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the library district.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:24 p.m.

XIV. Return to Open Session

Returning to Open Session at 9:17 p.m.

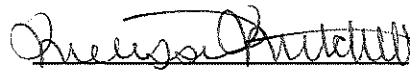
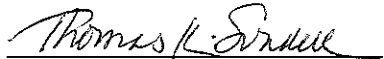
XV. Adjournment

There being no further business to come before the Board, a Motion to adjourn was made by Trustee Kinnich.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 9:17 p.m.

Respectfully submitted,

Thomas Sundell
Board Secretary

 Melissa Mitchell, President
 Thomas Sundell, Secretary

