

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES**

July 15, 2024

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak St., Winnetka, Illinois. President Mitchell called the meeting to order at 7:02 p.m. A quorum was present.

II. Roll Call

Present: Trustees Travis Gosselin, Matt Kinnich, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Sarah Tegel, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Present were library employees Mark Swenson and Luvia Melero.
Present was Jeffrey Liss online.

III. Public Comments

No comments.

IV. Approval of Minutes

Approve minutes of the June 18, 2024 regular meeting.

President Mitchell announced approval of the June 18, 2024 Regular Meeting Minutes.

V. Financial Report

Trustee Munoz presented the June 2024 Financial Statement.

VI. Library Reports

Library Director's Report

Director Dombrowski presented the June 2024 Director's Report, which was included in the board packet for July 15th 2024.

Board President's Report

President Mitchell had nothing to report.

VII. Liaison Reports

Winnetka Village – Trustee Gosselin stated that the Winnetka Caucus has 13 open board slots across the four public bodies. He also spoke of the village Post Office project.

Northfield Village – Trustee Kinnich had nothing to report on Northfield, except fluoridation of the water system. Trustee Shankar spoke of the upcoming book sale.

VIII. Unfinished Business

- *Update on Northfield renovation project*
Nothing to update as awaiting the Village of Northfield detailed proposal, planned for the August board meeting.
- *Revised meeting room policy*
Following review off the revised meeting room policy, on a motion by Trustee Munoz that the policy be approved, the policy was so approved by voice vote of the board.

IX. New Business

- *Resolution to Waive Non-Resident Library Card Fees for Minors*
After review of the resolution, the trustees recommended it be revised to better define applicable non-resident minors.
- *Q4 Strategic Plan Update*
Director Dombrowski provided an update on accomplishments under the respective work streams of the strategic plan.
- *FY 23-24 Investment Update*
Trustee Munoz as Treasurer provided an update on the District's FY 23-24 investment results, assets, and re-investment.
- *Building and Maintenance Tax Ordinance (special .02% tax)*
On motion by Trustee Gosselin and by roll call vote, the ordinance was approved:

ROLL CALL VOTE

AYES: Trustees Gosselin, Kinnich, Munoz, Shankar, Sundell, Tegel, and Mitchell
NAYS: 0

- *Assignment of Trustees to Review Minutes of Meetings Lawfully Closed Under the Open Meetings Act*
Trustees Munoz and Tegel will review the closed session minutes for the period August through December, 2022

X. Communications

The next regular meeting of the board will be held on Monday, August 19th at 7 p.m. at the Winnetka Library.

The Studio will be closed Friday, July 26, for lighting installation and will re-open July 27.

The District's end-of-summer party will be held at Clarkson Park in Northfield on Sunday, August 25, from 1 pm to 3 pm.

XI. Public Comments

No comments

XII. Adjournment

There being no further business to come before the Board, a Motion to adjourn to Closed Session was made by Trustee Sundell.

Closed Session 5 ILCS 120/2(c)(1): To consider the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the library district

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:04 p.m.

XII. Return to Open Session

Returning to Open Session at 8:43 p.m.



XIII. Adjournment

There being no further business to come before the Board, a Motion to adjourn was made by Trustee Gosselin.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Thomas Sundell
Board Secretary

 Melissa Mitchell, President
 Thomas Sundell, Secretary

