

**WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF A REGULAR MEETING OF THE
BOARD OF TRUSTEES**

August 19, 2024

I. Call to Order

The meeting was held at the Winnetka Library, 768 Oak St., Winnetka, Illinois. President Mitchell called the meeting to order at 7:00 p.m. A quorum was present.

II. Roll Call

Present: Trustees Travis Gosselin, Matt Kinnich, Sarah Munoz, Ranjini Shankar, Thomas Sundell, Sarah Tegel, and Board President Melissa Mitchell; and Library Director Monica Dombrowski.

Present was library employee Mark Swenson.

Present was Patrick Brennan, Northfield Village Manager.

III. Public Comments

No comments.

IV. Approval of Minutes

Approve minutes of the July 15, 2024 regular meeting.

President Mitchell announced approval of the July 15, 2024 Regular Meeting Minutes.

V. Financial Report

Trustee Munoz presented the July 2024 Financial Statement.

VI. Library Reports

Library Director's Report

Director Dombrowski presented the July 2024 Director's Report, which was included in the board packet for August 19, 2024.

Board President's Report

President Mitchell reminded members that the Winnetka Caucus is seeking candidates for board positions through Wed., Aug. 21st and that she, Trustee Munoz, and Director Dombrowski participated in the Northfield visioning session.

VII. Liaison Reports

Winnetka Village – Trustee Gosselin expanded on the Winnetka Caucus need for additional board candidates across the four boards.

Northfield Village – Trustee Kinnich reported on the Northfield Sidewalk Committee tentative plan for installing a sidewalk on Orchard Rd., which would impact the branch library’s parking lot. Trustee Shankar spoke of the upcoming library summer end party and book sale.

VIII. Unfinished Business

- *Resolution to Waive Non-Resident Library Card Fees for Minors*

On motion by Trustee Gosselin and by roll call vote, the resolution was approved:

ROLL CALL VOTE

AYES: Trustees Gosselin, Kinnich, Munoz, Shankar, Sundell, and Tegel

NAYS: 0

IX. New Business

- *Annual ordinance authorizing non-resident library cards*

On motion by Trustee Sundell and by roll call vote, the ordinance was approved:

ROLL CALL VOTE

AYES: Trustees Gosselin, Kinnich, Munoz, Shankar, Sundell, Tegel, and Mitchell

NAYS: 0

- *Reviewed minutes of meetings lawfully closed under the opening meetings*
- *Resolution determining release of closed session minutes*
- *Resolution approving destruction of closed session recordings*

Trustees Munoz and Tegel having reviewed the closed session minutes for the period July-December, 2022, and recommended the minutes not be released and any recordings be destroyed, the trustees approved such motions made by Trustee Sundell by voice votes.

- *Review draft FY24-25 budget & appropriation ordinance*
- *Review draft certified estimate of revenues by source for FY24-25*

Director Dombrowski presented the draft ordinance and the draft estimates explaining the various points of content and answering board member questions. No changes were requested.

X. Communications

The next regular meeting of the board will be held on Monday, September 16th at 7 p.m. at the Northfield Library.

The library will be closed on Sunday, August 25, for the end-of-summer party will be held at Clarkson Park in Northfield, from 1 pm to 3 pm. Additionally, the library will be closed Sunday, September 1st, and Monday, September 2nd, for the Labor day holiday.

XI. Public Comments

No comments

XII. Adjournment

There being no further business to come before the Board, a Motion to adjourn to Closed Session was made by Trustee Tegel.

Closed Session 5 ILCS 120/2(c)(5): To consider the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 7:41 p.m.

XII. Return to Open Session

Returning to Open Session at 8:20 p.m.

XIII. Adjournment

There being no further business to come before the Board, a Motion to adjourn was made by Trustee Sundell.

The Motion passed on voice vote and President Mitchell adjourned the meeting at 8:21 p.m.

Respectfully submitted,

Thomas Sundell
Board Secretary

 Melissa Mitchell, President

 Thomas Sundell, Secretary

