

**Winnetka-Northfield Public Library District  
Special Meeting of The Board of Trustees**

**THE MEETING WILL BEGIN AT 7:00 PM AND WILL BE HELD AT THE NORTHFIELD LIBRARY.  
INSTRUCTIONS TO JOIN VIRTUALLY POSTED AT [WWW.WINNETKALIBRARY.ORG](http://WWW.WINNETKALIBRARY.ORG)**

**AGENDA**

Monday, September 16, 2024

- I. Call to Order**
- II. Roll Call**
- III. Public Comments**
- IV. Public Hearing on Proposed Budget & Appropriation Ordinance for Fiscal Year 2024-2025\***
- V. Vote to Adopt Budget & Appropriation Ordinance for Fiscal Year 2024-2025**
- VI. Adjournment**

\*Attachments

**BUDGET AND APPROPRIATION ORDINANCE****ORDINANCE NO. 2024-2025/3****WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT  
COOK COUNTY, ILLINOIS****FISCAL YEAR JULY 1, 2024 to JUNE 30, 2025**

This Ordinance constitutes the Budget and Appropriation Ordinance for the Winnetka-Northfield Public Library District, Cook County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

**BE IT ORDAINED** by the Board of Library Trustees of the Winnetka-Northfield Public Library District as follows:

SECTION 1. The following budget and appropriation amounts are adopted for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

**A. CORPORATE FUND**

	<u>Budget</u>	<u>Appropriation</u>
1. Personnel Expenses	\$2,837,750	\$3,121,525
2. Administrative Services	\$352,930	\$388,223
3. IT Services	\$273,000	\$300,300
4. Materials	\$717,450	\$789,195
5. Programming	\$109,100	\$120,010
6. Capital Outlay	\$620,000	\$682,000
<b>TOTAL CORPORATE FUND</b>	<b>\$4,910,230</b>	<b>\$5,401,253</b>

**B. SPECIAL RESERVE FUND**

	<u>Budget</u>	<u>Appropriation</u>
1. Capital	\$2,000,000	\$5,000,000
<b>TOTAL SPECIAL RESERVE FUND</b>	<b>\$2,000,000</b>	<b>\$5,000,000</b>

\*All figures contained in this Budget and Appropriation Ordinance are tentative and subject to change prior to final approval by the Board. Final approval of the Board is expected on September 16, 2024.

**C. SPECIAL TAX FUNDS**

	<u>Budget</u>	<u>Appropriation</u>
1. Library Building & Sites (.02%)	\$399,690	\$403,687
2. Unemployment Insurance	\$1	\$50,000
<b>TOTAL SPECIAL TAX FUNDS</b>	<b>\$399,691</b>	<b>\$453,687</b>
<b>TOTAL BUDGET &amp; APPROPRIATION</b>	<b>\$7,309,921</b>	<b>\$10,854,940</b>

SECTION 2. As part of the annual budget, it is stated:

- a. The cash on hand at the beginning of the fiscal year is \$8,626,610.
- b. The estimated cash expected to be received during the fiscal year from all sources is \$5,447,625.
- c. The estimated expenditures for the fiscal year are \$7,309,921.
- d. The estimated cash expected to be on hand at the end of the fiscal year is \$6,764,314.
- e. The estimated amount of taxes to be received during the fiscal year is \$4,951,360.
- f. The estimated amount of income to be received from sources other than library taxes during the fiscal year is \$495,815.

SECTION 3. Funds in the total amount of \$10,854,940 or so much thereof as may be authorized by law, be and the same are hereby appropriated as specified.

SECTION 4. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund.

PASSED by the Board of Library Trustees on September 16, 2024.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Melissa Mitchell, President  
Board of Library Trustees  
Winnetka-Northfield Public Library District

ATTEST:

\_\_\_\_\_  
Thomas Sundell, Secretary  
Board of Library Trustees  
Winnetka-Northfield Public Library District

(SEAL)

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF COOK )

**CERTIFICATE OF AUTHENTICITY**

I, Thomas Sundell, the duly qualified and acting Secretary of the Board of Library Trustees of the Winnetka-Northfield Public Library District, and the keeper of the records thereof, hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

**BUDGET AND APPROPRIATION ORDINANCE**

**ORDINANCE NO. 2024-2025/3**

adopted at a regular meeting of the said Board of Library Trustees held on September 16, 2024.

\_\_\_\_\_  
Thomas Sundell, Secretary  
Board of Library Trustees  
Winnetka-Northfield Public Library

DistrictDate signed: September 16, 2024

(Library Seal)