

**WINNETKA-NORTHFIELD PUBLIC  
LIBRARY DISTRICT**

**FINANCIAL STATEMENTS**

**YEAR ENDED JUNE 30, 2022**



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## **Independent Auditor's Report**

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Board of Trustees  
Winnetka-Northfield Public Library District  
Winnetka, Illinois

### **Opinions**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Winnetka-Northfield Public Library District, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Winnetka-Northfield Public Library District, as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a

## **Independent Auditor's Report**

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material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individual or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepting auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Winnetka-Northfield Public Library District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Winnetka-Northfield Public Library District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we have identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information on pages 4 through 7 and 26 through 31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Winnetka-Northfield Public Library District's basic financial statements. The Supplementary Information, as in the table of contents, is presented for purposes of additional

## **Independent Auditor's Report**

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analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the aforementioned information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

ATA GROUP, LLP

November 28, 2022

## **Management's Discussion and Analysis**

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As management of Winnetka-Northfield Public Library District, this narrative overview and analysis is provided of the District's financial activities for the fiscal year ending June 30, 2022. We recommend readers consider this information in conjunction with the financial statements as a whole.

### **Required Financial Statements**

Fund and government-wide financial statements are combined on pages 8 and 9.

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. They are prepared using the modified accrual basis of accounting.

The Statement of Net Position presents information on all the District's assets/deferred outflows of resources and liabilities/deferred inflows of resources with the difference between the two reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Activities presents information showing how the District's net position changed during the most recent fiscal year.

Fund financial statements tell how library services were paid for as well as what remains for future spending. Fund financial statements report the District's operations in more detail than the government-wide statements by providing information about the District's major funds and the total of all other funds.

Notes to the financial statements provide additional information that is essential to a full understanding of the information provided in the basic financial statements. Required Supplementary Information consists of IMRF pension information, other post-employment benefit information, and a comparison of budget to actual revenues and expenditures for the general fund.

### **Financial Analysis**

Net position may serve, over time, as a useful indicator of a government's financial position. In the case of the Winnetka-Northfield Public Library District, assets/deferred outflows of resources exceeded liabilities/deferred inflows of resources by \$12,474,670 and \$10,924,441 for the years ended June 30, 2022 and 2021, respectively. A large portion of the District's net position reflects its net investment in capital assets. The District uses these capital assets to provide services and consequently these assets are not available to liquidate liabilities or for other spending.

For the years ended June 30, 2022 and 2021, the District's net position increased by \$1,550,229 and \$1,132,844, respectively.



# Management's Discussion and Analysis

## Condensed Statement of Net Position

	June 30,	
	2022	2021
Current Assets	\$ 9,694,673	\$ 9,133,676
Net Pension Asset	1,753,812	776,029
Right-to-Use Lease Assets, net	214,327	-
Capital Assets, net of accumulated depreciation	4,828,948	4,340,552
Total Assets	<u>16,491,760</u>	<u>14,250,257</u>
Deferred Outflows of Resources	<u>122,610</u>	<u>106,515</u>
Current Liabilities	208,533	154,455
Non-Current Liabilities	<u>362,408</u>	<u>202,208</u>
Total Liabilities	<u>570,941</u>	<u>356,663</u>
Deferred Inflows of Resources	<u>3,568,759</u>	<u>3,075,668</u>
Net Position		
Net Investment in Capital Assets	4,832,131	4,340,552
Restricted	2,031,476	855,309
Unrestricted	<u>5,611,063</u>	<u>5,728,580</u>
Total Net Position	<u>\$ 12,474,670</u>	<u>\$ 10,924,441</u>

## Condensed Statement of Activities

	For Years Ended June 30,	
	2022	2021
Revenues		
Property Taxes	\$ 4,590,533	\$ 4,307,089
Personal Property Replacement Taxes	102,593	47,067
Per Capita Grant	27,233	23,172
Kenilworth Service Contract	126,214	132,769
Fines, Fees and Services	10,067	5,374
Interest Income	30,966	45,541
Contributions	22,750	46,993
Other Revenue	<u>2,134</u>	<u>1,534</u>
Total Revenues	<u>4,912,490</u>	<u>4,609,539</u>
Expenses		
Personnel	1,809,859	1,699,739
FICA	121,036	105,053
Library Materials and Services	416,831	394,661
Computer Services	132,295	122,556
Administrative	275,409	321,065
Capital Outlay	148,312	138,208
Insurance	23,180	20,742
Maintenance	159,156	255,675
Right-to-Use Lease Interest Payments	10,729	-
Retirement	(433,495)	(211,176)
Audit	12,400	12,000
Unemployment	-	6,292
Right-to-Use Lease Asset Amortization	90,115	-
Depreciation	<u>596,434</u>	<u>611,880</u>
Total Expenses	<u>3,362,261</u>	<u>3,476,695</u>
Increase in Net Position	1,550,229	1,132,844
Net Position, Beginning of Year	<u>10,924,441</u>	<u>9,791,597</u>
Net Position, End of Year	<u>\$ 12,474,670</u>	<u>\$ 10,924,441</u>

## Management's Discussion and Analysis

The following is a summary of changes in fund balances for the year ended June 30, 2022:

<u>Governmental Funds</u>	<u>Fund Balance June 30, 2021</u>	<u>Increase (Decrease)</u>	<u>Fund Balance June 30, 2022</u>
General	\$ 5,341,351	\$ (2,109,485)	\$ 3,231,866
Special Reserve	1,333,624	2,400,000	3,733,624
Building & Equipment Maintenance	9,343	136,833	146,176
IMRF	18,185	42,927	61,112
Unemployment Insurance	51,751	1,755	53,506
	<u>\$ 6,754,254</u>	<u>\$ 472,030</u>	<u>\$ 7,226,284</u>

During the year, \$2,400,000 was transferred from the General Fund to the Special Reserve Fund.

### Budgetary Highlight

The District's General Fund expended \$4,071,709 which was \$1,629,194 less than the appropriation of \$5,700,903.

### Capital Assets and Debt Administration

The following is a summary of capital assets:

	June 30,	
	<u>2022</u>	<u>2021</u>
Land	\$ 33,666	\$ 33,666
Construction in Progress	57,875	18,164
Building and Improvements	7,587,946	6,834,151
Furniture and Equipment	416,429	416,429
Computer Equipment	191,494	166,159
Books and Library Materials	<u>2,063,917</u>	<u>2,102,649</u>
Cost of Capital Assets	10,351,327	9,571,218
Less Accumulated Depreciation	<u>5,522,379</u>	<u>5,230,666</u>
Net Capital Assets	<u>\$ 4,828,948</u>	<u>\$ 4,340,552</u>

Capital asset acquisitions during the year included library materials of \$265,989, computer equipment of \$25,335. In addition, the District finished a window replacement project of \$326,815 and a sitework project of \$415,048 and started a new checkout station project, of which \$57,875 has been paid through June 30, 2022. Additional information regarding the District's capital assets can be found in Note 4, on page 16.

### Description of Current or Expected Conditions

Presently, management is not aware of any changes in conditions that could have a significant effect on the financial position or results of activities of the District in the near future.

During the year, the District adopted GASB No. 87 – Leases. Right-to-use lease assets at year-end totaled \$214,327, net of accumulated amortization of \$90,115. Leases payable at year-end was \$211,144 after principal payments during the year of \$93,298. See Note 5 on pages 16 and 17 for more information.



## **Management's Discussion and Analysis**

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### **Requests for Information**

This financial report is designed to provide a general overview of the District's finances for all those with an interest in its finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to the Executive Director, Winnetka-Northfield Public Library District, 768 Oak St., Winnetka, Illinois 60093.

# Basic Financial Statements

## WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

### GOVERNMENTAL FUNDS BALANCE SHEET AND STATEMENT OF NET POSITION

JUNE 30, 2022

	GENERAL FUND	SPECIAL RESERVE FUND	OTHER FUNDS	TOTAL	ADJUSTMENTS (Note 12)	STATEMENT OF NET POSITION
<b>ASSETS</b>						
Cash and Cash Investments	\$ 2,161,146	\$ 3,733,624	\$ 261,557	\$ 6,156,327	\$ -	\$ 6,156,327
Property Taxes Receivable	2,008,338	-	251,518	2,259,856	-	2,259,856
Other Receivables and Assets	1,277,007	-	1,483	1,278,490	-	1,278,490
Net Pension Asset	-	-	-	-	1,753,812	1,753,812
Right-to-Use Lease Assets, Net of Accumulated Amortization	-	-	-	-	214,327	214,327
Capital Assets, Net of Accumulated Depreciation	-	-	-	-	4,828,948	4,828,948
<b>Total Assets</b>	<b>5,446,491</b>	<b>3,733,624</b>	<b>514,558</b>	<b>9,694,673</b>	<b>6,797,087</b>	<b>16,491,760</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>						
Deferred Outflows Related to Pensions	-	-	-	-	122,610	122,610
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$ 5,446,491</b>	<b>\$ 3,733,624</b>	<b>\$ 514,558</b>	<b>\$ 9,694,673</b>	<b>\$ 6,919,697</b>	<b>\$ 16,614,370</b>
<b>LIABILITIES</b>						
Accounts Payable	\$ 152,174	\$ -	\$ 2,246	\$ 154,420	\$ -	154,420
Accrued Payroll	54,113	-	-	54,113	-	54,113
Long-Term Liabilities						
Due within one year	-	-	-	-	99,114	99,114
Due after one year	-	-	-	-	263,294	263,294
<b>Total Liabilities</b>	<b>206,287</b>	<b>-</b>	<b>2,246</b>	<b>208,533</b>	<b>362,408</b>	<b>570,941</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Deferred Inflows Related to Pensions	-	-	-	-	1,308,903	1,308,903
Deferred Property Tax Revenue	2,008,338	-	251,518	2,259,856	-	2,259,856
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>2,214,625</b>	<b>-</b>	<b>253,764</b>	<b>2,468,389</b>	<b>1,671,311</b>	<b>4,139,700</b>
<b>FUND BALANCES / NET POSITION</b>						
<b>Fund Balances</b>						
Restricted for Statutory Purposes	16,870	-	260,794	277,664	(277,664)	-
Committed for Capital Projects	-	3,733,624	-	3,733,624	(3,733,624)	-
Unassigned	3,214,996	-	-	3,214,996	(3,214,996)	-
<b>Total Fund Balances</b>	<b>3,231,866</b>	<b>3,733,624</b>	<b>260,794</b>	<b>7,226,284</b>	<b>(7,226,284)</b>	<b>-</b>
<b>Total Liabilities, Deferred Inflows and Fund Balances</b>	<b>\$ 5,446,491</b>	<b>\$ 3,733,624</b>	<b>\$ 514,558</b>	<b>\$ 9,694,673</b>		
<b>Net Position</b>						
Net Investment in Capital Assets					4,832,131	4,832,131
Restricted					2,031,476	2,031,476
Unrestricted					5,611,063	5,611,063
<b>Total Net Position</b>					<b>\$ 12,474,670</b>	<b>\$ 12,474,670</b>

The accompanying notes are an integral part of these financial statements.

# Basic Financial Statements

## WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

### GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES AND STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2022

	GENERAL FUND	SPECIAL RESERVE FUND	OTHER FUNDS	TOTAL	ADJUSTMENTS (Note 12)	STATEMENT OF ACTIVITIES
<b>REVENUES</b>						
Property Taxes	\$ 4,040,267	\$ -	\$ 550,266	\$ 4,590,533	\$ -	\$ 4,590,533
Personal Property Replacement Taxes	102,593	-	-	102,593	-	102,593
Per Capita Grant	27,233	-	-	27,233	-	27,233
Kenilworth Service Contract	126,214	-	-	126,214	-	126,214
Fees and Services	10,067	-	-	10,067	-	10,067
Interest Income	30,966	-	-	30,966	-	30,966
Contributions	22,750	-	-	22,750	-	22,750
Other Revenue	2,134	-	-	2,134	-	2,134
<b>Total Revenues</b>	<b>4,362,224</b>	<b>-</b>	<b>550,266</b>	<b>4,912,490</b>	<b>-</b>	<b>4,912,490</b>
<b>EXPENDITURES / EXPENSES</b>						
Personnel	1,860,803	-	-	1,860,803	(50,944)	1,809,859
FICA	121,036	-	-	121,036	-	121,036
Library Materials and Services	682,820	-	-	682,820	(265,989)	416,831
Computer Services	132,295	-	-	132,295	-	132,295
Administrative	275,409	-	-	275,409	-	275,409
Capital Outlay	963,766	-	3,387	967,153	(818,841)	148,312
Insurance	23,180	-	-	23,180	-	23,180
Maintenance	-	-	159,156	159,156	-	159,156
Right-to-Use Leases Principal Payments	-	-	93,298	93,298	(93,298)	-
Right-to-Use Leases Interest Payments	-	-	10,729	10,729	-	10,729
Retirement	-	-	102,181	102,181	(535,676)	(433,495)
Audit	12,400	-	-	12,400	-	12,400
Unemployment	-	-	-	-	-	-
Right-to Use Lease Assets Amortization	-	-	-	-	90,115	90,115
Depreciation	-	-	-	-	596,434	596,434
<b>Total Expenditures / Expenses</b>	<b>4,071,709</b>	<b>-</b>	<b>368,751</b>	<b>4,440,460</b>	<b>(1,078,199)</b>	<b>3,362,261</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	290,515	-	181,515	472,030	1,078,199	-
<b>OTHER FINANCING SOURCES (USES)</b>						
Operating Transfers In (Out)	(2,400,000)	2,400,000	-	-	-	-
<b>Net Change in Fund Balances</b>	<b>(2,109,485)</b>	<b>2,400,000</b>	<b>181,515</b>	<b>472,030</b>	<b>(472,030)</b>	<b>-</b>
<b>Change in Net Position</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,550,229</b>	<b>1,550,229</b>
<b>FUND BALANCES / NET POSITION</b>						
Beginning of Year	5,341,351	1,333,624	79,279	6,754,254	4,170,187	10,924,441
End of Year	\$ 3,231,866	\$ 3,733,624	\$ 260,794	\$ 7,226,284	\$ 5,248,386	\$ 12,474,670

The accompanying notes are an integral part of these financial statements

## Notes to Financial Statements

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### Note 1: Summary of Significant Accounting Policies

The financial statements of Winnetka-Northfield Public Library District (District) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

#### A. Reporting Entity

The District's reporting entity includes all entities for which the District exercised oversight responsibility as defined by the GASB.

The District has developed criteria to determine whether outside agencies should be included within its financial reporting entity. The criteria include, but are not limited to, whether the District (1) selects the governing authority or management, (2) has the ability to significantly influence operations, or (3) has accountability for fiscal matters (e.g., final budget approval, responsibility for funding deficits, management of assets, etc.). Using these criteria, the District has not included in its financial statements the activities of any other entity.

#### B. Basis of Presentation

The government-wide and fund financial statements are combined, with a reconciliation shown between them.

The Governmental Funds Balance Sheet and Statement of Net Position and Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances and Statement of Activities combine information about the reporting government as a whole and funds statements to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District functions or activities.

Major individual governmental funds are reported as separate columns in the fund financial statements. The major funds are the General Fund and Special Reserve Fund. Following is a description of the major and non-major funds.

General Fund Type – The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund Type – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The special revenue funds of the District are: Building and Equipment, IMRF, and Unemployment Insurance.

## Notes to Financial Statements

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### Note 1: Summary of Significant Accounting Policies (Continued)

Capital Projects Fund Type – The Special Reserve Fund is used to account for the acquisition or construction of general capital assets.

#### C. Basis of Accounting

The government-wide statements (the Statement of Net Position and the Statement of Activities) are prepared using the economic resources measurement focus and the accrual basis of accounting. Fund financial statements (the Governmental Funds Balance Sheet and Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances) are prepared using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under this basis, revenues are recognized in the accounting period in which they become measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or within sixty days after the year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

The District reports deferred inflows of resources on its balance sheet and statement of net position. Deferred inflows of resources arise when potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period. Deferred inflows of resources also arise when the District receives resources before it has a legal claim to them. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the deferred inflows of resources is removed from the balance sheet and revenue is recognized.

#### D. Budgets

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for the general and special revenue funds. All annual appropriations lapse at fiscal year end. Project-length financial plans are adopted for all capital projects funds.

#### E. Cash and Cash Investments

Cash includes amounts in a demand deposit account, money market accounts, and petty cash. Cash investments represent money invested in certificates of deposits and are stated at cost, which approximates market value.

Illinois Revised Statutes authorize the District to invest in securities guaranteed by the full faith and credit of the United States of America, interest-bearing savings accounts, certificates of deposit or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act, the State Treasurer’s investment pool (authorized by ILCS 30, 235-2, e), and other permitted investments under paragraph 902, chapter 85 of the Statutes as amended by Public Act 86-426. Investments may only be made in banks which are insured by the Federal Deposit Insurance Corporation.

## Notes to Financial Statements

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### Note 1: Summary of Significant Accounting Policies (Continued)

#### F. Capital Assets

The accounting treatment over property, plant, and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

##### *Government-wide Statements*

In the government-wide financial statements capital assets are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated capital assets, which are recorded at their estimated fair value at the date of donation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the statement of activities, with accumulated depreciation reflected in the statement of net position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation with half year depreciation taken in the year of acquisition and disposal. The range of estimated useful lives by type of asset is as follows:

Building and Improvements	10-50 years
Furniture and Fixtures	7-15 years
Computer Equipment	4-10 years
Books and Library Materials	7 years

The minimum capitalization threshold is any item with a total cost greater than \$2,000, except for library materials.

##### *Fund Financial Statements*

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

#### G. Leases

The District is committed under three leases, one for the building used for the Northfield branch, one for photocopy equipment, and one for phone equipment.

Effective July 1, 2021, the District adopted GASB No. 87 – Leases. The revised standard is intended to increase transparency by recognizing lease assets and liabilities on the statement of net position and enhancing the related disclosures. Under prior standards, a lease was only recognized on the statement of net position if it met the definition of a capital lease. However, under the new standard, a lessee will be required to:

- Recognize a right-to-use asset and a lease liability, initially measured at the present value of the lease payments, in the statement of net position.
- Recognize a single lease cost, calculated so that the cost of the lease is allocated over the lease term on a generally straight-line basis.

The July 1, 2021 right-to-use lease assets and related lease liabilities were calculated

## Notes to Financial Statements

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### **Note 1: Summary of Significant Accounting Policies (Continued)**

based on the remaining months of lease payments discounted to July 1, 2021 using a 4% interest rate. The right-to-use lease assets are being amortized over the remaining lease period.

See Note 5 for additional information regarding the District's lease commitments.

#### **H. Deferred Outflows and Inflows of Resources**

Deferred outflows of resources related to pension expense represent amounts related to the differences between expected and actual experience, changes in assumptions and the net difference between projected and actual earnings on pension plan investments and post measurement date payments.

Deferred inflows of resources may consist of two items. Deferred inflows relating to property taxes do not fit the definition of a liability, that is, the use of resources to satisfy an obligation. Rather, deferred property taxes represent a future recognition of revenue, therefore are classified as deferred inflows of resources. Deferred inflows related to pensions represent changes in assumptions and projected and actual experience on pension plan investments.

See Note 8 for additional information on these deferred outflows and inflows.

#### **I. Compensated Absences**

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. No liability is reported for unpaid accumulated sick leave since it does not vest. Earned but unused vacation pay is reported as an expense and a liability in the government-wide statements.

#### **J Defined Benefit Pension Plan (IMRF)**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Illinois Municipal Retirement Fund (IMRF) and additions to/deductions from IMRF fiduciary net position have been determined on the same basis as they are reported by IMRF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The District has elected to use a December 31, 2021 measurement date. All IMRF liabilities, assets and deferred inflows and outflows are measured as of that date. This measurement date conforms to the requirements of GASB 68.

#### **K. Interfund Transactions**

Interfund transfers are reported as operating transfers.



### Note 1: Summary of Significant Accounting Policies (Continued)

#### L. Fund Equity

The District follows GASB statement 54 “Fund Balance Reporting and Governmental Fund Type Definitions.” This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Unassigned fund balance – amounts that are available for any purpose; positive amounts are reported only in the general fund.

Restricted fund balances relate to the remaining property tax levies from statutorily restricted revenue funds. In the general fund, the restricted portion relates to the FICA tax levy. The other funds amount is from building and equipment, IMRF, and unemployment insurance levies.

The board of trustees establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as Special Reserve Fund expenditures). An assigned fund balance is established by the board of trustees through adoption or amendment of the budget as intended for specific purpose.

When fund balance resources are available for a specific purpose in more than one classification, the Board determines which funding source to use first. Although not specifically assigned, due to the timing of property tax collections, the District uses year end fund balances to fund operating expenses for the next year.

#### M. Interest Income Allocation

The District does not allocate interest income to the Special Reserve Fund.

#### N. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

## Notes to Financial Statements

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### **Note 2: Deposits**

At year-end, the carrying amount of the District's deposits, excluding petty cash of \$388, was \$6,155,939, and the bank balance was \$6,182,382. Of the bank balance, \$2,250,000 was covered by federal depository insurance, and \$3,932,382 was collateralized with securities held by the pledging financial institution's agent in the District's name.

Included in deposits are eight (8) certificates of deposit (CDs) totaling \$1,750,000, all of which are due within one year or less. Interest rates range from 1.80% to 3.17%.

### **Note 3: Property Tax Revenue Recognition**

The Library's property tax was levied in November 2021 by passage of a Tax Levy Ordinance. Property taxes, which are due within the current fiscal year and collected, are recorded as revenues.

The County Assessor is responsible for assessment of all taxable real property within Cook County (County) except for certain railroad property, which is assessed directly by the State. Property taxes are collected by the County Collector and are submitted to the County Treasurer, who remits to the governmental units their respective share of the collections.

Tax bills are to be issued on or around February 1 and July 1. Payment is due 30 days following the issuance date.

The 2021 property taxes attach as an enforceable lien on January 1, 2021. Taxes are payable in two installments on or around March 1 and August 1, (the due date in 2022 is December 31). The County collects such taxes and remits them periodically, with the majority being collected between March 2022 through January 2023.

The second installment of the 2021 property tax levy is recorded as a receivable at June 30, 2022. The second installment is not deemed available as of June 30, 2022 and is therefore reflected as deferred property taxes at June 30, 2022 in the funds balance sheet.

## Notes to Financial Statements

### Note 4: Capital Assets

Capital asset activity for the year ended June 30, 2022 was as follows:

	Balance June 30, 2021	Increases	Decreases	Balance June 30, 2022
Capital assets, not being depreciated				
Land	\$ 33,666	-	-	\$ 33,666
Construction in Progress	18,164	39,711	-	57,875
Total capital assets, not being depreciated	<u>51,830</u>	<u>39,711</u>	<u>-</u>	<u>91,541</u>
Capital assets, being depreciated				
Building and Improvements	6,834,151	753,795	-	7,587,946
Furniture and Equipment	416,429	-	-	416,429
Computer Equipment	166,159	25,335	-	191,494
Books and Library Materials	2,102,649	265,989	(304,721)	2,063,917
Total capital assets being depreciated	<u>9,519,388</u>	<u>1,045,119</u>	<u>(304,721)</u>	<u>10,259,786</u>
Less accumulated depreciation for				
Building and Improvements	3,625,818	282,387	-	3,908,205
Furniture and Equipment	226,685	34,190	-	260,875
Computer Equipment	156,418	4,011	-	160,429
Books and Library Materials	1,221,745	275,846	(304,721)	1,192,870
Total accumulated depreciation	<u>5,230,666</u>	<u>596,434</u>	<u>(304,721)</u>	<u>5,522,379</u>
Total capital assets being depreciated, net	<u>4,288,722</u>	<u>448,685</u>	<u>-</u>	<u>4,737,407</u>
Capital assets, net	<u>\$ 4,340,552</u>	<u>\$ 488,396</u>	<u>\$ -</u>	<u>\$ 4,828,948</u>

### Note 5: Right-to-Use Lease Assets and Payables

Right-to-use lease assets, net consists of:

	Balance July 1, 2021	Additions	Subtractions	Balance June 30, 2022
Lease Assets	\$ 304,442	\$ -	\$ -	\$ 304,442
Less: Accumulated Amortization	-	(90,115)	-	(90,115)
	<u>\$ 304,442</u>	<u>\$ (90,115)</u>	<u>\$ -</u>	<u>\$ 214,327</u>

Lease expense consists of:

Amortization expense of right-to-use lease assets	\$ 90,115
Interest on leases liability	<u>10,729</u>
	<u>\$ 100,844</u>

Leases payable consists of the following:

Balance July 1, 2021	Additions	Reductions	Balance June 30, 2022	Amounts Due In One Year
<u>\$ 304,442</u>	<u>\$ -</u>	<u>\$ 93,298</u>	<u>\$ 211,144</u>	<u>\$ 99,114</u>

## Notes to Financial Statements

### Note 5: Right-to-Use Lease Assets and Payables (Continued)

Leases payable maturities are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year ending June 30, 2023	\$ 99,114	\$ 6,894	\$ 106,008
Year ending June 30, 2024	108,047	1,938	109,985
Year ending June 30, 2025	<u>3,983</u>	<u>25</u>	<u>4,008</u>
	<u>\$ 211,144</u>	<u>\$ 8,857</u>	<u>\$ 220,001</u>

### Note 6: Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. As such, the District carries commercial insurance for all risks of loss. Settled claims resulting from these risks have historically not exceeded insurance coverage in the past three years and there have been no significant reductions in coverage.

### Note 7: Long-Term Liabilities

Changes in long-term liabilities during the year were as follows:

	<u>Balance July 1, 2021</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance June 30, 2022</u>	<u>Amounts Due In One Year</u>
Leases Payable	\$ 304,442	\$ -	\$ (93,298)	\$ 211,144	\$ 99,114
Compensated Absences	24,049	3,970	-	28,019	-
Net OPEB Liability	<u>178,159</u>	<u>-</u>	<u>(54,914)</u>	<u>123,245</u>	<u>-</u>
	<u>\$ 506,650</u>	<u>\$ 3,970</u>	<u>\$ (148,212)</u>	<u>\$ 362,408</u>	<u>\$ 99,114</u>

### Note 8: Defined Benefit Pension Plan

**IMRF Plan Description.** The District's defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The District's plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of a multi-employer public pension fund. A summary of IMRF's pension benefits is provided in the "Benefits Provided" section of this document. Details of all benefits are available from IMRF. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Comprehensive Annual Financial Report that includes financial statements, detailed information about the pension plan's fiduciary net position, and required supplementary information. The report is available for download at [www.imrf.org](http://www.imrf.org).

**Benefits Provided.** IMRF has three benefit plans. The District participates in the Regular Plan (RP). All three IMRF benefit plans have two tiers. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when

## Notes to Financial Statements

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### Note 8: Defined Benefit Pension Plan (Continued)

they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit,

plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

Employees Covered by Benefit Terms. As of December 31, 2021, the following employees were covered by the benefit terms:

	<u>IMRF</u>
Retirees and Beneficiaries currently receiving benefits	47
Inactive Plan Members entitled to but not yet receiving benefits	37
Active Plan Members	<u>33</u>
Total	<u><u>117</u></u>

Contributions. As set by statute, the District's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The District's annual contribution rate for calendar year 2021 was 8.32%. For the fiscal year ended June 30, 2022 the District contributed \$102,181 to the plan. The District also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Net Pension (Asset) Liability. The District's net pension (asset) liability was measured as of December 31, 2021. The total pension liability used to calculate the net pension (asset) liability was determined by an actuarial valuation as of that date.

Actuarial Assumptions. The following are the methods and assumptions used to determine total pension liability at December 31, 2021:

- The *Actuarial Cost Method* used was Entry Age Normal.

## Notes to Financial Statements

### Note 8: Defined Benefit Pension Plan (Continued)

- The *Asset Valuation Method* used was Market Value of Assets.
- The *Inflation Rate* was assumed to be 2.25%.
- *Salary Increases* were expected to be 2.85% to 13.75%, including inflation.
- The *Investment Rate of Return* was assumed to be 7.25%.
- Projected *Retirement Age* was from the Experience-based Table of Rates, specific to the type of eligibility condition, last updated for the 2020 valuation according to an experience study from years 2017 to 2019.
- The IMRF-specific rates for *Mortality* (for non-disabled retirees) were developed from the Pub-2010, Amount-Weighted, below-median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables with future mortality improvements projected using scale MP-2020.
- For *Disabled Retirees*, the Pub-2010 Amount -Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables were used with future mortality improvements projected using scale MP-2020.
- For *Active Members*, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables were used with future mortality improvements projected using scale MP-2020.
- The *long-term expected rate of return* on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table as of December 31, 2021:

Asset Class	Portfolio Target Percentage	Long-Term Expected Real Rate of Return
Domestic Equities	39%	1.90%
International Equities	15	3.15%
Fixed Income	25	(0.60)%
Real Estate	10	3.30%
Alternative Investments	10	1.70-5.50%
Cash Equivalents	1	(0.90)%
Total	100%	

**Single Discount Rate.** A Single Discount Rate of 7.25% was used to measure the total pension liability. The projection of cash flow used to determine this Single Discount Rate assumed that the plan members' contributions will be made at the current contribution rate, and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. The Single Discount Rate reflects:

1. The long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits), and

## Notes to Financial Statements

### Note 8: Defined Benefit Pension Plan (Continued)

2. The tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of the most recent valuation, the expected rate of return on plan investments is 7.25%, the municipal bond rate is 1.84%, and the resulting single discount rate is 7.25%.

#### Changes in the Net Pension (Asset) Liability.

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension (Asset) Liability (A)-(B)
Balances at December 31, 2020	\$ 8,461,098	\$ 9,237,127	\$ (776,029)
Change for the year:			
Service Cost	113,944	-	113,944
Interest on the Total Pension Liability	596,218	-	596,218
Change in Benefit Terms	-	-	-
Differences Between Expected and Actual Experience of the Total Pension Liability	110,255	-	110,255
Changes in Assumptions	-	-	-
Contributions - Employer	-	118,453	(118,453)
Contributions - Employees	-	64,068	(64,068)
Net Investment Income	-	1,595,625	(1,595,625)
Benefit Payments, including Refunds of Employee Contributions	(588,748)	(588,748)	-
Other (Net Transfers)	-	20,054	(20,054)
Net Changes	231,669	1,209,452	(977,783)
Balances at December 31, 2021	\$ 8,692,767	\$ 10,446,579	\$ (1,753,812)

Sensitivity of the Net Pension (Asset) Liability to Changes in the Discount Rate. The following presents the plan's net pension (asset) liability, calculated using a Single Discount Rate of 7.25%, as well as what the plan's net pension (asset) liability would be if it were calculated using a Single Discount Rate that is 1% lower or 1% higher:

	1% Lower (6.25%)	Current (7.25%)	1% Higher (8.25%)
Net Pension (Asset) Liability	\$ (837,573)	\$ (1,735,812)	\$ (2,470,457)

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions. For the year ended June 30, 2022, the District recognized pension



## Notes to Financial Statements

### Note 8: Defined Benefit Pension Plan (Continued)

income of \$433,495. At December 31, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Deferred Amounts Related to Pensions</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Deferred Amounts to be Recognized in Pension Expense in Future Periods		
Differences between expected and actual experience	\$ 80,830	\$ -
Changes of assumptions		29,599
Net difference between projected and actual earnings on pension plan investments	<u>-</u>	<u>1,279,304</u>
Total Deferred Amounts to be recognized in pension expense in future periods	80,830	1,308,903
Pension Contributions made subsequent to the Measurement Date, through June 30, 2022	<u>41,780</u>	<u>-</u>
Total Deferred Amounts Related to Pensions	<u>\$ 122,610</u>	<u>\$ 1,308,903</u>

Deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date were \$41,780. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

<u>Year Ending December 31</u>	<u>Net Deferred Outflows/ (Inflows) of Resources</u>
2022	\$ (258,379)
2023	(465,517)
2024	(316,189)
2025	(187,988)
Thereafter	<u>-</u>
Total	<u>\$ (1,228,073)</u>

### Note 9: Other Post-Employment Benefits

#### Plan Descriptions, Provisions and Funding Policies

In addition to providing the pension benefits described above, the District provides post-employment health care benefits (OPEB) for retired employees of the District through a single employer defined benefit plan. The benefits, benefit levels, employee contributions and employer contributions are governed by the District and can be amended by the District through its personnel manual. The plan is not accounted for as a trust fund; as an irrevocable trust has not been established to account for the plan. The plan does not issue a separate report. To be eligible for benefits, an employee must qualify for retirement through the Illinois Municipal Retirement Fund.

## Notes to Financial Statements

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### Note 9: Other Post-Employment Benefits (Continued)

All health care benefits for retired employees of the District are provided through the District's health plan. The benefit levels are the same as those afforded to active employees. Benefits include general inpatient and outpatient medical services; mental, nervous, and substance abuse care; vision care; dental care; and prescriptions.

All retirees contribute 100% of the paid premium to the plan. For the fiscal year ending June 30, 2022, retirees contributed \$0. Active employees do not contribute to the plan until retirement.

At June 30, 2022, membership consisted of:

Retirees and Beneficiaries Currently Receiving Benefits and Terminated Employees Entitled to Benefits but not yet Receiving Them	-
Active Employees	<u>22</u>
	<u><u>22</u></u>

#### Contributions

There are no actuarially determined contributions or employer contributions as there is no Trust that exists for funding the OPEB liabilities. There are only contributions from other district resources which relate to the increase in active premiums due to the presence of retirees in the determination of blended retiree/active premiums.

#### Net OPEB Liability

The District's net OPEB liability of \$123,245 was measured as of June 30, 2022, and was determined by an actuarial valuation performed as of July 1, 2022.

Actuarial Assumptions and Other Inputs. The net OPEB liability in the July 1, 2022 actuarial valuation was determined using the following assumptions and other inputs, applied to all periods in the measurement, unless otherwise specified:

- The *Actuarial Valuation Method* used was the Alternative Measurement Method.
- *Salary Increases* are expected to be 2.5%, average, including inflation.
- The *Discount Rate* used was 3.54%, based on the High Quality 20-Year Tax Exempt G.O. Bond Rate.
- The *Health Care Cost Trend Rates* beginning July 1, 2022 at rates ranging from 7.00% to 7.30% reduced annually in increments ranging from .22% to .26% to 5.00%.
- *Plan Participation Rate* assumes 20% of employees currently enrolled in medical plans will participate in the plan.
- *Retirement Rates* used were Age 61 for Tier 1 IMRF Employees and Age 62 for Tier II IMRF employees.
- *Retiree Lapse Rates* used was 100% at age 65 once Medicare eligible.
- *Mortality Rates* follows the Sex Distinct Raw Rates as developed in the PubG-2010(B) Study, with Blue Collar Adjustment. These rates are improved generationally using MP-2020 Improvement Rates.

## Notes to Financial Statements

### Note 9: Other Post-Employment Benefits (Continued)

- *Spouse Mortality* follows the Sex Distinct Raw Rates as developed in the RP-2014 Study. These rates are improved generationally using MP-2016 Improvement Rates.

#### Changes in the Net OPEB Liability

	<u>Total OPEB Liability</u>	<u>OPEB Plan Net Position</u>	<u>Net OPEB Liability</u>
Balance at June 30, 2021	\$ 178,159	\$ -	\$ 178,159
Changes for the Year:			
Service Cost	2,667	-	2,667
Interest	3,772	-	3,772
Changes of Benefit Terms	-	-	-
Differences Between Expected and Actual Experience	(10,676)	-	(10,676)
Changes of Assumptions	(43,654)	-	(43,654)
Contributions - Employer	-	7,023	(7,023)
Contributions - Employee	-	-	-
Benefit Payments	(7,023)	(7,023)	-
Administrative Expense	-	-	-
Net Changes	<u>(54,914)</u>	<u>-</u>	<u>(54,914)</u>
Balance at June 30, 2022	<u>\$ 123,245</u>	<u>\$ -</u>	<u>\$ 123,245</u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate. The following presents the net OPEB liability, calculated using a Single Discount Rate of 3.54%, as well as what the plan's total OPEB liability would be if it were calculated using a Discount Rate that is 1% lower or 1% higher:

	<u>1% Lower (2.54%)</u>	<u>Current (3.54%)</u>	<u>1% Higher (4.54%)</u>
Net Pension Liability	\$ 143,713	\$ 123,245	\$ 106,598

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates. The following presents the sensitivity of the net OPEB Liability to the Healthcare Cost Trend Rates assumption:

	<u>1% Decrease (Varies)</u>	<u>Healthcare Cost Trend Rates (Varies)</u>	<u>1% Increase (Varies)</u>
Net OPEB Liability	\$ 105,966	\$ 123,245	\$ 144,193

OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB. For the year ended June 30, 2022, the District recognized OPEB expense of \$54,914. At June 30, 2022, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

## Notes to Financial Statements

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### Note 9: Other Post-Employment Benefits (Continued)

<u>Deferred Amounts Related to Pensions</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Deferred Amounts to be Recognized in OPEB Expense in Future Periods		
Differences between expected and actual experience	\$ -	\$ -
Changes of assumptions or other inputs	<u>-</u>	<u>-</u>
Total Deferred Amounts Related to OPEB	<u>\$ -</u>	<u>\$ -</u>

### Note 10: Jointly Governed Organization

The District participates in Cooperative Computer Services (CCS). CCS is an intergovernmental instrumentality formed by library members of the former North Suburban Library System and exists to administer a jointly owned integrated library automation system. CCS's governing board is comprised of one member from each participating library.

No participant has any obligation, entitlement, or residual interest in CCS. In order to terminate membership in CCS, member libraries must provide one-year notice of termination. The District's expenditures to CCS for the year ended June 30, 2022 were \$79,890. The District received rebates of \$13,678 during the year as well.

### Note 11: Kenilworth Public Library District Agreement

The Kenilworth Public Library District has entered into an agreement with the Winnetka-Northfield and Wilmette Public Library Districts (Winnetka-Northfield and Wilmette Libraries) dated July 1, 2011, which provides that the Winnetka-Northfield and Wilmette Libraries will provide library services to the residents of the Kenilworth Public Library District. Contractual amounts for services and administrative fees are paid by Kenilworth Public Library District and divided between Winnetka-Northfield and Wilmette Libraries.

Payments are made to the Winnetka-Northfield and Wilmette Libraries based on circulation for each library attributed to a Kenilworth residence and increase with inflation.

During the year ended June 30, 2022, Kenilworth paid \$126,214 to Winnetka-Northfield Public Library District.

## Notes to Financial Statements

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### Note 12: Adjustments

Amounts reported in the statement of net position are different from the governmental funds balance sheet because:

Right-to-Use Lease Assets used in governmental activities is not a financial resource and therefore is not capitalized in the funds	\$ 214,327
Capital assets used in governmental activities are not financial resources and therefore are not capitalized in the funds.	4,828,948
Net Pension Asset	1,753,812
Deferred (inflows) outflows, net, related to: IMRF Pension	(1,186,293)
Liabilities for compensated absences, which will not mature in the current period, are not included in the governmental fund balances and, therefore, are deducted from net position.	(28,019)
Long-term liabilities are not due and payable in the current period and therefore they are not reported in the governmental funds balance sheet:	
Leases Payable	(211,144)
Net OPEB Liability	<u>(123,245)</u>
	<u>\$ 5,248,386</u>

Amounts reported on the statement of activities are different from governmental funds statement of revenues, expenditures and changes in fund balances because:

The amortization of right-to-use lease asset is an expense in the statement of activities.	\$ (90,115)
The government funds report capital outlays as expenditures; however, in the statement of activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense (\$1,084,830 less \$596,434).	488,396
Recognizing the change in pension expense relating to change in deferred outflows, deferred inflows and net pension (asset) obligation.	535,676
Removal of leases liability principal payments from the statement of activities.	93,298
Recognizing the expense relating to the change in other post-employment benefits.	54,914
Other differences between the governmental funds statement of revenues, expenditures and changes in fund balances and the government-wide statement of activities: Changes in compensated absences	<u>(3,970)</u>
	<u>\$ 1,078,199</u>

## Required Supplementary Information

### WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

#### SCHEDULE OF CHANGES IN NET PENSION (ASSET) LIABILITY AND RELATED RATIOS

CALENDAR YEAR ENDED DECEMBER 31,

	2021	2020	2019	2018	2017	2016	2015	2014
<b>Total Pension Liability</b>								
Service Cost	\$ 113,944	\$ 115,505	\$ 115,073	\$ 121,575	\$ 139,374	\$ 150,440	\$ 125,771	\$ 161,936
Interest on the Total Pension Liability	596,218	592,469	574,460	578,681	592,482	587,688	543,663	464,315
Changes of Benefit Terms	-	-	-	-	-	-	-	-
Differences Between Expected and Actual Experience	110,255	34,150	119,669	(148,031)	(93,761)	(148,728)	388,546	557,823
Changes of Assumptions	-	(110,471)	-	212,096	(274,230)	(8,805)	8,791	274,485
Benefit Payments and Refunds	(588,748)	(569,568)	(552,475)	(553,981)	(523,989)	(519,212)	(444,066)	(320,948)
Net Change in Total Pension Liability	231,669	62,085	256,727	210,340	(160,124)	61,383	622,705	1,137,611
Total Pension Liability – Beginning	8,461,098	8,399,013	8,142,286	7,931,946	8,092,070	8,030,687	7,407,982	6,270,371
Total Pension Liability – Ending (A)	<u>\$ 8,692,767</u>	<u>\$ 8,461,098</u>	<u>\$ 8,399,013</u>	<u>\$ 8,142,286</u>	<u>\$ 7,931,946</u>	<u>\$ 8,092,070</u>	<u>\$ 8,030,687</u>	<u>\$ 7,407,982</u>
<b>Plan Fiduciary Net Position</b>								
Contributions – Employer	\$ 118,453	\$ 119,214	\$ 82,069	\$ 133,622	\$ 129,677	\$ 131,956	\$ 108,949	\$ 145,039
Contributions – Employee	64,068	59,082	53,601	58,721	67,133	67,277	64,121	60,448
Net Investment Income	1,595,625	1,233,777	1,426,547	(513,319)	1,353,676	498,722	36,024	421,393
Benefit Payments and Refunds	(588,748)	(569,568)	(552,475)	(553,981)	(523,989)	(519,212)	(444,066)	(320,948)
Other (Net Transfer)	20,054	45,693	71,881	(4,186)	(213,511)	(80,518)	129,911	68,557
Net Change in Plan Fiduciary Net Position	1,209,452	888,198	1,081,623	(879,143)	812,986	98,225	(105,061)	374,489
Plan Fiduciary Net Position - Beginning	9,237,127	8,348,929	7,267,306	8,146,449	7,333,463	7,235,238	7,340,299	6,965,810
Plan Fiduciary Net Position – Ending (B)	<u>\$ 10,446,579</u>	<u>\$ 9,237,127</u>	<u>\$ 8,348,929</u>	<u>\$ 7,267,306</u>	<u>\$ 8,146,449</u>	<u>\$ 7,333,463</u>	<u>\$ 7,235,238</u>	<u>\$ 7,340,299</u>
Net Pension (Asset)/Liability – Ending (A) – (B)	<u>\$ (1,753,812)</u>	<u>\$ (776,029)</u>	<u>\$ 50,084</u>	<u>\$ 874,980</u>	<u>\$ (214,503)</u>	<u>\$ 758,607</u>	<u>\$ 795,449</u>	<u>\$ 67,683</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	120.18%	109.17%	99.40%	89.25%	102.70%	90.63%	90.09%	99.09%
Covered Valuation Payroll	1,432,721	1,312,929	1,191,126	1,304,908	1,308,561	1,302,626	1,338,450	1,125,783
Net Pension (Asset)/Liability as a Percentage of Covered Valuation Payroll	-122.41%	-59.11%	4.20%	67.05%	-16.39%	58.24%	59.43%	6.01%

Note to Schedule: This is presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

## Required Supplementary Information

### WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

#### SCHEDULE OF EMPLOYER PENSION CONTRIBUTIONS

Calendar Year Ended December 31,	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Valuation Payroll	Actual Contribution as a Percentage of Covered Valuation Payroll
2014	\$ 110,439	\$ 145,039	\$ (34,600)	\$ 1,125,783	12.88%
2015	108,950	108,949	1	1,338,450	8.14%
2016	131,956	131,956	-	1,302,626	10.13%
2017	129,678	129,677	1	1,308,561	9.91%
2018	133,623	133,622	1	1,304,908	10.24%
2019	82,069	82,069	-	1,191,126	6.89%
2020	119,214	119,214	-	1,312,929	9.08%
2021	118,454	118,453	1	1,423,721	8.32%

*Summary of Actuarial Methods and Assumptions Used in the Calculation of the 2020 Contribution Rate\**

*Valuation Date:* Actuarially determined contribution rates are calculated as of December 31 each year, which are 12 months prior to the beginning of the fiscal year in which contributions are reported.

Methods and Assumptions Used to Determine 2021 Contribution Rates:

*Actuarial Cost Method:* Aggregate entry age = normal  
*Amortization Method:* Level percentage of payroll, closed  
*Remaining Amortization Period:* 22-year closed period  
*Asset Valuation Method:* 5-year smoothed market; 20% corridor  
*Wage Growth:* 3.25%  
*Price Inflation:* 2.50% approximate; No explicit price inflation assumption is used in this valuation.  
*Salary Increases:* 3.35% to 14.25%, including inflation  
*Investment Rate of Return:* 7.25%  
*Retirement Age:* Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2017 valuation pursuant to an experience study of the period 2014 to 2016.  
*Mortality:* For non-disabled retirees, IMRF specific mortality rates were used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Blue Collar Healthy Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, IMRF specific mortality rates were used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed



## **Required Supplementary Information**

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from the RP-2014 Disabled Retirees Mortality Table applying the same adjustments that were applied for non-disabled lives. For active members, IMRF specific mortality rates were used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

*Other Information:*

*Notes:*

There were no benefit changes during the year.

\*Based on Valuation Assumptions used in the December 31, 2019, actuarial valuation; note two year lag between valuation and rate setting.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

# Required Supplementary Information

## WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

### SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS

YEAR ENDED JUNE 30,

	2022	2021	2020	2019	2018
<b>Total OPEB Liability</b>					
Service Cost	\$ 2,667	\$ 2,466	\$ 992	\$ 2,065	\$ 1,988
Interest	3,772	3,784	3,943	4,104	4,077
Changes on Benefit Terms	-	-	-	-	-
Difference between Expected and Actual Experience	(10,676)	-	26,540	-	-
Changes in Assumptions	(43,654)	1,307	29,947	5,112	-
Benefit Payments	(7,023)	(1,196)	(4,567)	(4,784)	(5,933)
<b>Net Change in Total OPEB Liability</b>	(54,914)	6,361	56,855	6,497	132
<b>Total OPEB Liability - Beginning</b>	178,159	171,798	114,943	108,446	108,314
<b>Total OPEB Liability - Ending (a)</b>	<u>\$ 123,245</u>	<u>\$ 178,159</u>	<u>\$ 171,798</u>	<u>\$ 114,943</u>	<u>\$ 108,446</u>
<b>OPEB Plan Net Position</b>					
Contributions - Employer	\$ 7,023	\$ 1,196	\$ 4,567	\$ 4,784	\$ 5,933
Contributions - Employee	-	-	-	-	-
Contributions - Other	-	-	-	-	-
Net Investment Income	-	-	-	-	-
Benefit Payments	(7,023)	(1,196)	(4,567)	(4,784)	(5,933)
Administrative Expense	-	-	-	-	-
<b>Employer Net Change in OPEB Plan Net Position</b>	-	-	-	-	-
<b>OPEB Plan Net Position - Beginning</b>	-	-	-	-	-
<b>OPEB Plan Net Position - Ending (b)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Net OPEB Liability - Ending (a) - (b)</b>	<u>\$ 123,245</u>	<u>\$ 178,159</u>	<u>\$ 171,798</u>	<u>\$ 114,943</u>	<u>\$ 108,446</u>
<b>OPEB Plan Net Position as a Percentage of Net OPEB Liability</b>	0.00%	0.00%	0.00%	0.00%	0.00%
<b>Covered-Employee Payroll</b>	\$ 1,319,728	\$ 1,516,233	\$ 1,119,288	\$ 1,097,180	\$ 1,211,591
<b>Employer Net OPEB Liability as a Percentage of Covered-Employee Payroll</b>	9.34%	11.75%	15.35%	10.48%	8.95%

Note to Schedule: This is presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

## Required Supplementary Information

### WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

#### SCHEDULE OF EMPLOYER OPEB CONTRIBUTIONS

Fiscal Year Ended June 30,	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Valuation Payroll	Actual as a Percentage of Covered Valuation Payroll
2018	N/A	-	N/A	1,211,591	0.0%
2019	N/A	-	N/A	1,097,180	0.0%
2020	N/A	-	N/A	1,119,288	0.0%
2021	N/A	-	N/A	1,516,233	0.0%
2022	N/A	-	N/A	1,319,728	0.0%

#### *Notes to the Required Supplementary Information*

There is no Actuarially Determined Contribution (ADC) or employer contribution in relation to the ADC, as there is no Trust that exists for funding the OPEB liabilities. However, the District did make contributions from other District resources in the current year in the amount of \$7,023 as a pass-thru.

## Required Supplementary Information

### WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

#### GENERAL FUND

#### SCHEDULE OF REVENUES AND EXPENDITURES - ESTIMATED RECEIPTS, APPROPRIATIONS, AND WORKING BUDGET COMPARED TO ACTUAL

FOR THE YEAR ENDED JUNE 30, 2022

	GENERAL FUND		
	APPROPRIATION - ORIGINAL AND FINAL	WORKING BUDGET	ACTUAL
<b>REVENUES</b>			
Property Taxes	\$ 4,048,160	\$ 4,048,160	\$ 4,040,267
Replacement Taxes	30,000	30,000	102,593
Grants	21,696	21,696	27,233
Kenilworth Service Contract	105,000	105,000	126,214
Fines, Fees, Services, Interest and Other	60,000	60,000	43,167
Contributions	18,000	18,000	22,750
Total Revenues	<u>4,282,856</u>	<u>4,282,856</u>	<u>4,362,224</u>
<b>EXPENDITURES</b>			
Personnel	2,151,765	1,871,100	1,860,803
FICA	160,000	133,000	121,036
Library Materials and Services	726,688	663,250	682,820
Computer Services	187,450	163,000	132,295
Administrative	475,000	331,800	310,989
Capital Outlay	2,000,000	830,340	963,766
Contingency	-	-	-
Total Expenditures	<u>5,700,903</u>	<u>3,992,490</u>	<u>4,071,709</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (1,418,047)</u>	<u>\$ 290,366</u>	<u>\$ 290,515</u>

Budgets are adopted on a basis consistent with generally accepted accounting principles.  
All annual appropriations lapse at fiscal year end.

# Supplementary Information

## WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

### OTHER FUNDS

#### COMBINING BALANCE SHEET

JUNE 30, 2022

	<u>BUILDING &amp; EQUIPMENT</u>	<u>IMRF</u>	<u>UNEMPLOYMENT INSURANCE</u>	<u>TOTAL</u>
<b>ASSETS</b>				
Cash and Cash Investments	\$ 146,939	\$ 61,112	\$ 53,506	\$ 261,557
Property Taxes Receivable	194,786	56,001	731	251,518
Other Assets	1,483	-	-	1,483
<b>Total Assets</b>	<u>\$ 343,208</u>	<u>\$ 117,113</u>	<u>\$ 54,237</u>	<u>\$ 514,558</u>
<b>LIABILITIES</b>				
Accounts Payable	\$ 2,246	\$ -	\$ -	\$ 2,246
<b>Total Liabilities</b>	2,246	-	-	2,246
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Deferred Property Tax Revenue	194,786	56,001	731	251,518
<b>Total Liabilities and Deferred Inflows of Resources</b>	197,032	56,001	731	253,764
<b>FUND BALANCES</b>				
Restricted	146,176	61,112	53,506	260,794
<b>Total Liabilities, Deferred Inflows and Fund Balances</b>	<u>\$ 343,208</u>	<u>\$ 117,113</u>	<u>\$ 54,237</u>	<u>\$ 514,558</u>

## Supplementary Information

### WINNETKA-NORTHFIELD PUBLIC LIBRARY DISTRICT

#### OTHER FUNDS

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2022

	<u>BUILDING &amp; EQUIPMENT</u>	<u>IMRF</u>	<u>UNEMPLOYMENT INSURANCE</u>	<u>TOTAL</u>
<b>REVENUES</b>				
Property Taxes	<u>\$ 403,403</u>	<u>\$ 145,108</u>	<u>\$ 1,755</u>	<u>\$ 550,266</u>
Total Revenues	<u>403,403</u>	<u>145,108</u>	<u>1,755</u>	<u>550,266</u>
<b>EXPENDITURES</b>				
Capital Outlay	3,387	-	-	3,387
Maintenance	159,156	-	-	159,156
Right to Use Leases Payments	104,027	-	-	104,027
IMRF	-	102,181	-	102,181
Unemployment Insurance	-	-	-	-
Total Expenditures	<u>266,570</u>	<u>102,181</u>	<u>-</u>	<u>368,751</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	136,833	42,927	1,755	181,515
<b>OTHER FINANCING SOURCES</b>				
Operating Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	136,833	42,927	1,755	181,515
<b>FUND BALANCES</b>				
Beginning of Year	<u>9,343</u>	<u>18,185</u>	<u>51,751</u>	<u>79,279</u>
End of Year	<u>\$ 146,176</u>	<u>\$ 61,112</u>	<u>\$ 53,506</u>	<u>\$ 260,794</u>